

From: Philip Horton <p.horton@west-midlands.pnn.police.uk>
Sent: 20 July 2020 07:29
To: Glover, Jody <Jody.Glover@coventry.gov.uk>
Subject: FW: [External]: Re: Premises licence application.

Hi Jody,

Agreement and operating schedule conditions below.

Regards

Phil Horton 60184

Licensing & Regulatory Services Officer.
Coventry NPU .
West Midlands Police ext. 831 3067

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From: [REDACTED]
Sent: 17 July 2020 22:01
To: Philip Horton
Subject: [External]: Re: Premises licence application.

CAUTION: This email originated from outside of West Midlands Police. Do not click links or open attachments unless you are sure the content is safe.

Good Evening,

Thank you for your email. I agree to the inclusion of the conditions stated in your email, in our operating schedule.

Kind regards,
Shanthy

On Fri, Jul 17, 2020 at 12:05 PM Philip Horton <p.horton@west-midlands.pnn.police.uk> wrote:

Good afternoon,

As promised please find pasted below the operating schedule conditions we discussed during our meeting earlier today.

If you have any questions or would like to clarify any aspect of the schedule please let me know.

In order for your application to proceed , can you please formally agree to the inclusion of these conditions in your operating schedule by return email.

Regards

Phil Horton 60184

Licensing & Regulatory Services Officer.
Coventry NPU .
West Midlands Police ext. 831 3067

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For inclusion in the premises operating schedule of:

646 Sewall Highway Coventry CV6 7JJ

The DPS will take full responsibility of ensuring all staff are trained and have full knowledge of all licensing issues concerning them under the 2003 Licensing Act, The Psychoactive Substance Act 2016 and the Challenge 25 rule. Training will be refreshed annually. A record of staff training shall be kept and be made available to the Responsible Authorities/Licensing Authority upon request. Appropriate signage, posters will be displayed around the store.

Prevention of Crime and Disorder – The DPS & Premises licence holder shall ensure that the premises will have installed a CCTV digital recording system with a minimum of 28 days

recording capability to ensure the prevention of crime and disorder. The CCTV will be fit for purpose and be in accordance with Police recommendations. The DPS will ensure a staff member is able to operate the CCTV whenever the Premises are open. All CCTV recordings shall be made available to the Responsible Authorities within 48 hours, upon request. Age related till prompts will be built into till system where possible, which will be set so the cashiers have to input each time a product is registered, before the product is allowed to be sold.

The prevention of Public Nuisance - The DPS/Premises licence holder will fully understand that it is their duty to prevent their business causing any nuisance to any local residents or businesses. With this in mind licensable activities will start at 0700 and cease at 2300hrs. They will monitor the external premises area in relation to any anti-social behavior or public nuisance. The premises will only accept trade deliveries or rubbish collections between 0700 and 1900 hrs. The DPS will also monitor the exterior of the premises to ensure litter is not an issue and display signage asking customers to leave quietly.

The Protection of Children from Harm - The premises will only accept valid forms of identification such as photo driving licence, passport and home office approved ID cards displaying the national proof of age standard scheme (PASS hologram). All customers who look under the age of 25 shall be challenged to prove their identity when purchasing alcohol. The premises will also have a refusals register or EPOS system, which will be kept at the premises at all times and all refusals by any member of staff shall be recorded. The register will be made available to Responsible Authorities on request. Raise awareness with staff of adults purchasing alcohol on behalf of young people, to remain vigilant of this taking place and where possible prevent the sale taking place.